

## Resurrection Endowment Fund Scholarship Awards Guidelines

**Please be advised that the reimbursement is available only to members of Resurrection Evangelical Lutheran Church.**

### **Awards:**

Tuition reimbursement awards may be made by the Board of the RELC Endowment Fund to qualified students to the extent that funds are available.

### **Criteria For Making Awards:**

An Applicant for an award must:

- Be a confirmed/communing member of Resurrection Evangelical Lutheran Church.
- Have a High School Diploma and be accepted for admission by the educational institution for full time undergraduate study. The student must earn credits leading towards a degree, associate degree, license, or other recognized certificate indicating satisfactory completion.
- Have made proper and timely application to the Board. Application due dates are indicated below.

### **Condition Of Awards:**

The award may be paid to the applicant upon presentation of a receipt or other evidence showing the hours being taken and the charges thereof. Successive applications must show that the student is making satisfactory progress toward graduation or completion of the course or study. Satisfactory progress is defined as:

Taking 12 credit hours during each Spring or Fall quarter or semester and 6 credit hours during the summer.

The Endowment Board will consider application for less than 12 credit hours during each Spring and Fall quarter or semester and less than 6 credit hours during the summer at the next scheduled meeting after the application, presentation of a receipt, or other evidence showing the hours being taken and the charges thereof are received. An explanation as to why the hours are less than what would normally be considered satisfactory progress should be provided for the Boards' consideration in making a decision.

### **Amount of Award:**

The Board will determine the amounts to be awarded based upon the number of applications received and the funds available. Awards will not exceed actual tuition amounts.

### **Seminary Attendance:**

Special consideration may be given to any student attending a Lutheran Seminary.

### **Suspense Dates:**

*Applications and Presentation of Receipts will be due as follows:*

<u>Sessions</u>	<u>Starting</u>	<u>Application Date</u>	<u>Presentation of Receipt</u>
Fall	August-September	August 15	October 15
Spring	January-February	January 15	March 1
Summer	June-July	May 15	August 1

*Applications or Receipts received after the published deadlines will not be honored unless any extenuating circumstances are presented in writing to the Endowment Board for consideration at the next scheduled meeting.*

### **Guidelines Changes:**

These guidelines may be amended by a vote of the Board at any regular or special meeting.